



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

December 5, 2011 – Second Session

The Knightdale Town Council met at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors Jeff Eddins, Terry Gleason, James Roberson, and Dustin Tripp.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Fred Boone, Town Engineer; Tracy Pedigo, Public Works Director; Jimmy Overton, Finance Director; Shawn Brown, Public Safety Director; Pam Yancey, Assistant Town Clerk/HR Technician.

Meeting called to order by Mayor Killen at 7:39 p.m.

WELCOME
Welcome by Mayor Killen.

INVOCATION
Invocation given by Councilor Gleason.

...Motion by Councilor Eddins to appoint Mike Chalk as Mayor Pro Tem. Motion seconded by Councilor Roberson and carried unanimously.

ITEM I. ADOPTION OF AGENDA
...Motion by Mayor Pro Tem Chalk to adopt the agenda. Motion seconded by Councilor Eddins and carried unanimously.

ITEM II. APPROVAL OF MINUTES
None at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS
None at this time.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

LaSonya Downing, 207 Allendown Lane, expressed concerns over homes being built in the Village of Beaverdam subdivision that are not comparable to the existing homes. Ms. Downing urged Council to visit the homes in the neighborhood to see the difference in quality of homes built previously in comparison to current construction.

Roddie Taylor, 312 Knollcrest Lane, reiterated Ms. Downing's concerns about homes in the Village of Beaverdam subdivision and asked Council for assistance in providing an alternative for the community.

Mayor Killen gave background information on the Village of Beaverdam subdivision explaining that St. Lawrence Homes built homes that exceeded the requirements of the development agreement.

Planning Director Chris Hills elaborated on details of the development agreement.

Town Attorney Clyde Holt offered to meet with homeowners to discuss further but explained that as long as the builder is not in violation of the development agreement, the Town has no legal authority to address the concerns.

Council instructed Mr. Holt to review the development agreement and report back to Council with any options the Town may have.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment #2012-04 General Fund

Adopt Budget Amendment #2012-04 regarding loan proceeds related to 2002 General Obligation Bond; insurance proceeds for police vehicles; and reclassification of expenditures within departments.

B. Surplus Property Declaration

RES #11-12-05-001

Adopt Resolution #11-12-05-001 declaring certain property surplus.

C. Human Rights Proclamation

Proclaim December 10, 2011 as Human Rights Day and December 10-16, 2011 as Human Rights Week in the Town of Knightdale.

...Motion by Councilor Eddins to adopt the agenda. Motion seconded by Councilor Gleason and carried unanimously.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

A. AN-4-11 Crosstie Street Right-of-Way Annexation

ORD #11-12-05-001

Public hearing opened at 8:19 p.m.

Jeff Triezenberg, Senior Planner, reported the Town's submittal of a voluntary annexation petition for approximately 1.29 acres of Town owned right-of-way for Crosstie Street. Mr. Triezenberg answered questions from Council.

No one else approached.

...Motion by Councilor Roberson to close the public hearing at 8:22 p.m. and to adopt Ordinance #11-12-05-001. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

B. TCA-2-11 Nuisance Notice and Abatement Periods

ORD #11-12-05-002

Public hearing opened at 8:23 p.m.

Senior Planner Jeff Triezenberg presented a town code amendment for Chapter 83 modifying the notice requirements and time frame necessary to achieve the successful abatement of public nuisances, as well as adding an annual notice to property owners who chronically violate the nuisance rules related to noxious weeds and grass.

No one else approached.

...Motion by Councilor Gleason to close the public hearing at 8:29 p.m. and to adopt Ordinance #11-12-05-002. Motion seconded by Councilor Eddins and carried unanimously.

C. ZTA-11-11 Chapters 9 & 10 Comprehensive Edit

Public hearing opened at 8:30 p.m.

Senior Planner Jeff Triezenberg presented a zoning text amendment to comprehensively amend Chapters 9 and 10 of the Unified Development Ordinance with technical edits for consistency of language and referencing, clarifications of intent and interpretation, further definition of broad terms,

addition of exemplary graphics and photos, and the removal of redundant text.

No one else approached.

...Motion by Councilor Roberson to close the public hearing at 8:35 p.m. and to refer ZTA-11-11 to the December 12, 2011 Land Use Review Board meeting. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

D. Stormwater Utility

Public hearing opened at 8:36 p.m.

Fred Boone, Town Engineer, recommended implementation of a stormwater utility as the permanent source of revenue for the stormwater program and answered questions from Council.

Councilor Eddins exited at 8:43 p.m.

No one else approached.

Council directed staff to move forward in implementing a stormwater utility as the permanent source of revenue for the stormwater program.

Public hearing closed at 8:45 p.m.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

None at this time.

ITEM X. NEW BUSINESS

Committee Appointments

Mayor Killen made the following committee and liaison appointments:

Finance Committee

Mayor Pro Tem Chalk
Councilor Roberson

Planning & Engineering Committee

Councilor Gleason
Councilor Tripp

Public Safety Committee	Councilor Eddins Councilor Gleason
Nominating Committee	Mayor Pro Tem Chalk Councilor Roberson
Technical Review Committee	Mayor Pro Tem Chalk Councilor Gleason
Land Use Review Board Liaison	Councilor Gleason
Parks and Recreation Advisory Board Liaison	Councilor Tripp
Old Town Oversight Committee Liaison	Mayor Pro Tem Chalk
Chamber of Commerce Liaison	Councilor Roberson
Capital Area Metropolitan Planning Organization Representative	Mayor Killen Councilor Eddins (alternate)
Triangle J Council of Government Delegate	Councilor Gleason Councilor Roberson (alternate)

ITEM XI. OTHER BUSINESS

Mayor Killen announced there will be a Park design meeting Wednesday at 1 p.m.

Town Manager Seth Lawless announced that the East Wake Business Alliance is hosting an open house at Knightdale High School December 16, 2011 from 9 to 11:30 a.m. and there will be a career fair the same day.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason reported the next meeting will be held Monday at 6 p.m.

B. Finance

No report.

C. Public Safety

No report.

D. Nominating

No report.

E. Liaison Reports
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS


...Motion by Mayor Pro Tem Chalk at 9:08 p.m. to enter closed session to discuss a personnel matter. Motion seconded by Councilor Roberson and carried unanimously.

ITEM XIV. ADJOURNMENT

...Motion by Mayor Pro Tem Chalk to adjourn at 9:25 p.m. Motion seconded by Councilor Gleason and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts